



**National
Urban League**

*Empowering Communities.
Changing Lives.*

P L E A S E P O S T

May 2, 2019

Affiliate Services Bulletin #1

NUL AFFILIATE CHIEF EXECUTIVE OFFICER VACANCY

LORAIN COUNTY URBAN LEAGUE (Elyria, Ohio)

President and Chief Executive Officer

Salary Range: Negotiable from \$70,000 per annum, commensurate with training and experience.

The Lorain County Urban League seeks a President and Chief Executive Officer to manage and oversee the day-to-day operation of the non-profit social service agency. An affiliate of the National Urban League, the Lorain County Urban League seeks to improve the economic, cultural, social, educational, and recreational conditions affecting all citizens of Lorain County, particularly African Americans, other minorities, and those most in need. As an affiliate of the National Urban League, it reaches nationwide audiences and partners with the other Urban League affiliates making it a strong proponent for programs of impact that can be replicated across the country.

Since receiving its affiliation in 1978, the agency has sought to eliminate racial and other types of discrimination and gain parity for African Americans and other disadvantaged persons in every phase of life. These goals are addressed through direct service and community partnerships to provide individuals and families with:

- **Housing** programs that are tailored to help families stay together by avoiding foreclosure on their homes.
- **Education** programs that help children and teens excel academically, explore careers, graduate from high school and position themselves for success in college and their future careers.
- **Employment** programs that connect adults to employers and relevant training for good jobs in our changing economy.
- **Health** programs that provide individuals and families with diabetes prevention workshops, health screenings, exercise venues, healthy eating tips, and innovative health strategies leading to longer and healthier lives.
- **Financial Literacy** programs to strengthen informed and effective decision making.

The President and Chief Executive Officer serves as the chief administrator and is responsible to the Board of Directors; demonstrates the ability to develop, articulate and communicate the vision of the local affiliate; provides leadership to the organization, administering its functions and operations; assists in the development of short- and long-range objectives, plans and policies for the approval of the board; plans, administers, and monitors the day-to-day operations of the affiliate; acts as principal spokesperson, in conjunction with the Board President. Representing the needs and interests of the affiliate; generates new ideas and lead through completion; initiates and maintains relationships with staff, board, political, corporate and community leaders; keeps abreast of issues facing the African-American and minority community; establishes agenda items and outlines each into action items for completion; forms a disciplined approach to achieving goals and objectives; and engages in dialogue across race, gender, sexual orientation, economic, and other differences.

As the administrator of the agency, the President and Chief Executive Officer directs the day-to-day operation of the affiliate; implements and administers affiliate policies and procedures; demonstrates wisdom, tact and diplomacy in managing internal and external politics; evaluates programs and services administered by the affiliate; and engages multiple stakeholders in the mission, goals, and objectives of the Urban League.

The President and Chief Executive Officer must be proficient in and have an above average ability in the areas of planning, monitoring, fundraising, fiscal administration, proposal writing, organizational skills, written and oral communication, planning and evaluation, human resource administration, community and public relations, vision, advocacy, and strategic planning.

The successful applicants for the position of President/CEO must hold a bachelor's degree (master's degree preferred) in business administration, social work, public administration or an appropriate discipline, with a proven track record of leadership and management in community-based organizations with at least five years of senior non-profit or for-profit management experience. This should include experience in the development and implementation of social service programs, program evaluation, advocacy, public education, fiscal management, strategic planning, and resource development. Must be able to prove at least two years experience working with a volunteer board, community leadership, and mobilization and collaboration efforts. Management and supervisory experience is essential. Additional qualifications include excellent organizational and communication skills, grant/proposal writing experience, and government/community relations' experience. These are minimum requirements for the position of President/CEO. Prior experience within the Urban League Movement is desirable.

The Lorain County Urban League is located in the National Urban League Central Region. Ms. Cynthia Kushner is Board Chairperson. **Note: For consideration please submit cover letter (subject line: "LCUL") with resume by or before June 30, 2019 to: Ruthie Wilson Email: rwilson@lcul.org**

Resumes will continue to be accepted until the position is filled.

URBAN LEAGUE EMPLOYEES WITH AN ACCEPTABLE LEVEL OF EXPERIENCE WOULD BE A PLUS.
PLEASE NOTE: EACH AFFILIATE HAS SPECIFIC NEED REQUIREMENTS WHICH MAY NOT BE LISTED IN THE ANNOUNCEMENT