



## **STUDENT ELIGIBILITY FOR THE SPRING COLLEGE TOUR**

**Date of the Spring College Tour: March 27<sup>th</sup> – 30<sup>th</sup>, 2018**

The *Road 2 Success Spring College Tour* gives students an opportunity to see college life first hand.

Students not only tour the campuses, but meet with admissions staff and current students who share information about financial aid, scholarships, extracurricular activities, student organizations and the entire college experience. The Spring College Tour also includes visits to companies and corporations and “Career Conversations” with professionals who share their areas of expertise. The 2018 Spring College Tour will include colleges in Ohio, West Virginia and North Carolina. To qualify, students must be in the **10<sup>th</sup> or 11<sup>th</sup> grades**, complete the application process which includes a 500 word essay, 2 teacher recommendations, community service and your school transcripts. The top 43 students will be selected for the Spring College Tour. There will be a waiting list. Those not selected are encouraged to remain active with the Urban League to be eligible for future tours.



## **TENTATIVE SPRING COLLEGE TOUR 2018**

*(Please Note: Some of the information is subject to change.)*

**Marietta College**

**Ohio University**

**West Virginia State University**

**Winston-Salem State University**

**The University of North Carolina**

**North Carolina Agricultural & Technical State University**

**Shaw University**

## **IMPORTANT DATES**

<b>College Tour Application Distributed</b>	<b>November 28, 2017</b>
<b>College Tour Application with Essay <u>Due</u></b>	<b>January 3, 2018</b>
<b>Community Service Log, Teacher Recommendations, and Transcripts <u>Due</u></b>	<b>January 3, 2018</b>
<b>College Tour Students Announced (There will be a Waiting List)</b>	<b>January 23, 2018</b>
<b>Parent/Student Meeting at the Urban League</b>	<b>February 1, 2018</b>

If you have a problem with any of these dates please contact Ms. Parris as soon as possible.



November 28, 2017

Dear Students:

The Lorain County Urban League is excited about offering the *Road to Success College Tour* this spring and pleased that you are interested. We have a lot planned and hope that you will take advantage of this opportunity to explore colleges, visit corporations and experience cultural activities.

Please view the attached documents including the Lorain County Urban League Registration Form, Success Contract and the Medical and Media Release Forms. All documents must be filled out and signed by yourself and parent/legal guardian to be considered for the College Tour.

Additionally, please submit a 500 word Essay explaining why you would like to go on the *Road to Success College Tour* and how do you feel the College Tour will impact your life and future. Your Essay must be typed, Times New Roman 12 point font, double spaced and returned with all documents on **January 3, 2018**.

You may drop off the materials to your College Now office at your school, or at the Lorain County Urban League office, (200 Middle Avenue, Suite 200, Elyria, Ohio 44035). For more information, please contact Ms. Parris Smith at (440) 323-3364 or by email: [psmith@lcul.org](mailto:psmith@lcul.org).

Sincerely,

LCUL STAFF



## Road to Success College Tour Registration Form

Date: \_\_\_\_\_

### Applicant Information

<b>Participant Full Name:</b> _____		
<b>School Currently Attending:</b> _____	<b>Current Grade:</b> _____	
<b>Date of Birth M/D/YR:</b> _____	<b>Age:</b> _____	<b>Male:</b> _____ <b>Female:</b> _____ (select one)
<b>Email Address:</b> _____		
<b>Telephone Number:</b> (____) _____		
<b><u>Home Address</u></b>		
<b>Street:</b> _____	<b>City:</b> _____	<b>Zip Code:</b> _____

### Additional Applicant Information

<b><u>Please Check The Following</u></b>
<b>Ethnicity: (select one)</b>
Hispanic ____ or Non Hispanic ____
<b>Race: (check all that apply)</b>
American Indian ____ Asia American ____ Black or African American ____ Hispanic or Latino ____
Native Hawaiian or Pacific Islander ____ White or Caucasian Other ____



## ***Road to Success College Tour Registration Form***

### **Parent Information**

<b>Parents Full Name:</b> _____
<b>Address:</b> _____
<b>Telephone Number:</b> _____
<b>Emergency Contact Name:</b> _____ <b>Phone:</b> _____
<b>Relation:</b> _____

### **Recommendation Information**

<b>Name of person recommending Youth to Program:</b> _____
<b>Relationship:</b> _____ <b>Phone:</b> _____

### **Please Answer The Following**

<b>Have you been involved in other LCUL programs? Y N specify program</b> _____
<b>Will you make a commitment to abide by the rules of the LCUL program? Y N</b>
<b>Will you refrain from fighting or verbally abusive behavior while in the program? Y N</b>

### **Signatures**

<b>Applicant Signature:</b> _____	<b>Date:</b> _____
<b>Parent Signature:</b> _____	<b>Date:</b> _____
<b>LCUL Staff Signature:</b> _____	<b>Date:</b> _____



## Success Contract

I \_\_\_\_\_, understand that by participating in the Lorain County Urban League College Tour, I am joining a program that offers a unique and enjoyable educational college experience and an opportunity for personal growth and development.

As a college tour participant, my actions reflect not only reflect me, my family, my school and the organization(s) and the other students who attend the college tour. To that purpose, I will be mindful of my actions, manners, speech and conduct with others. I understand it is my responsibility to be courteous and respectful to anyone I meet. I accept the supervision and the discipline of my chaperones and the Lorain County Urban League Staff. I have read and understand the Standards of Success. I understand that these guidelines are necessary for my safety, security and general welfare as well as those who are traveling on tour. If I purposely fail to follow those agreed upon guidelines, I understand that I am responsible for the following consequences of my actions.

**First Offense:**

(Unless extremely serious)

I will receive a **verbal** warning

**Second Offense:**

The College Tour Coordinator will telephone your parent/guardian to discuss the situation.

Letters of apology may also be written to the offended parties (hotels, etc.)

**Third Offense:**

(or for any extremely serious offense)

I will be placed on the next Greyhound Bus home, at my parents' expense.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

**Parent Agreement:** (We) I have read the Success Contract and agree that our (my) son/daughter will governed by these policies.

\_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Guardian



**Lorain County  
Urban League**

*Building Communities,  
Connecting Opportunities*

### Photo/Media Release Form

I grant permission to the Lorain County Urban League to use photographs, video and/or audio recording of my child \_\_\_\_\_ for use in agency publication, including websites or other electronic forms of media, without notifying me.

I hereby waive any right to inspect or approve the photographs, publication, or electronic matter that may be used in conjunction with them now or in the future, whether that use is known to me or unknown, and I waive any right to royalties or other compensation arising from or related to the use of the photographs. I hereby agree to release and hold harmless LCUL from against any claims, damages or liability arising from or related to the use of the photographs or other media, including but not limited to any re-use, distortion, blurring, alteration, optical illusion or use in composite form, either intentionally or otherwise, that may occur or produced in production of the finished product. It is discretion of LCUL to decide whether to use the media.

I have read this release before signing below, and I fully understand the contents, meaning and impact of this release.

Child's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Print Parent's Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

**Internal Use ONLY:**

LCUL Affiliation (Check One):  Student  Staff  Event Guest  Other

If other is selected please specify: \_\_\_\_\_

Program: Road to Success College Tour 2018

**Emergency Medical Form Continued**

Child's Name: \_\_\_\_\_

Does your child have any of the following conditions or symptoms?

Diabetes \_\_\_ Asthma \_\_\_ Epilepsy \_\_\_ Depression \_\_\_ Mental Disorder

Severe Vision Impairment \_\_\_ Severe Hearing Impairment \_\_\_

Other health Concerns \_\_\_\_\_

History of drug or alcohol use \_\_\_\_\_

If you answered "Yes" to any of the above items please explain below:

Condition	Detailed Description

**Allergies** -list any medications you will be using while on the college tour \_\_\_\_\_ none \_\_\_\_\_  
include specific medicines, foods, bites and stings

Allergy/Reaction	Medicine Required

**Medication** – List ANY medications you will be using while on the college tour none \_\_\_\_\_

Medication	Condition	Medical Device Required

We require all students participating in the Lorain County Urban League College Tour to care for their recurring medical treatments without supervision. All medication, injections or other treatments must be monitored and administered by the individual. Please understand we cannot control the contents of food products during travel. Should your child have dietary allergies, he/she is ultimately responsible for inspecting all foods for ingredients related to allergies.

Parent or Guardian: hereby consent for my daughter/son to participate in all prescribed activities, except noted on this form by me. I understand that every effort will be made to contact me in the event of an emergency requiring medical attention for my child. However, If I cannot be reached, I hereby authorize Lorain County Urban League to transport my child to the nearest medical facility and give permission to the physician selected by the Lorain County Urban League to secure proper treatment for my child, including but not limited to x-rays, tests, hospitalization, injections, anesthesia and/or surgery.

I also hereby authorize the chaperones to incur the necessary expenses, and I agree to pay the same if in excess of the amount provided by any applicable insurance policy.

\_\_\_\_\_  
Signature/Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name



### Emergency Medical Form

This form must be completed by a parent or guardian and returned to the Lorain County Urban League with the application. The staff will use this form to provide chaperones with important information about your son/daughter for the college tour and in the event of an emergency. This form will not be used to exclude anyone from the college tour.

Student's name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Student's Home Phone Number: \_\_\_\_\_ Student's Cell Number \_\_\_\_\_

Parent/Guardian name: \_\_\_\_\_

Parent/Guardian Relationship to Child Home Address: \_\_\_\_\_

Parent/Guardian Cell Phone: \_\_\_\_\_ Work Number \_\_\_\_\_

#### Emergency Contact Information:

(In the event of an emergency and parents cannot be reached, chaperones should contact)

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Authorized to pick up child? \_\_\_\_\_ Yes \_\_\_\_\_ No

#### Child's Identifying Information: (Please provide a recent photo if possible)

Sex \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Identifying Mark(s) \_\_\_\_\_ (birth marks, tattoos etc.)



## Teacher RECOMMENDATION FORM

Students Full Name: \_\_\_\_\_

Current School: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Please evaluate the student listed above by completing the following information:

**Ranking Scale:**

4 = Exceptional

1 = Below Average

3 = Above Average

N/A = Not Applicable

2 = Average

Please rate the student using the scale provided.	4	3	2	1	N/A
Attitude					
Acts Responsibly					
Attendance					
Social Skills					
Respectfulness					
Initiative					
Ability to keep commitments/meet deadlines					
Punctuality					
Leadership Potential					
Results Oriented					
Maturity					

Indicate strength of your overall endorsement by checking the appropriate line:

Highly recommend     Recommend     Recommend with reservation     Do not recommend

Additional Comments:

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Teacher RECOMMENDATION FORM

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Leadership Potential					
Results Oriented					
Maturity					

Indicate strength of your overall endorsement by checking the appropriate line:

Highly recommend     Recommend     Recommend with reservation     Do not recommend

Additional Comments:

Signature \_\_\_\_\_ Date \_\_\_\_\_



## **Hotel and Discipline Overview:**

### **HOTELS**

Students attending the Lorain County Urban League College Tour will be housed at designated hotels during the duration of the trip. The hotel **CURFEW** is 10:00 pm.

### **HOTEL CONDUCT**

Be respectful of other guests. Keep noise level down. Do not block hallways or doorways by gathering outside of rooms. Use lobbies or other common or open areas for socializing.

### **HOTEL PROPERTY**

Do not damage or misuse hotel property. Taking a "souvenir" from a hotel will be discovered as rooms are inventoried during checkout for towels, ashtrays and other moveable items. You will be held financially responsible for missing or damaged items.

### **HOTEL ROOMS**

Students are not allowed to remove window screens, throw objects from windows or shout and lean from balconies.

Boys are not allowed to be in the girls room and girls are not allowed to be in boys rooms. Use lobbies or other common areas for socializing. Any students found in rooms of someone of the opposite sex will be sent home immediately at the parents' expense.

All of the rooms are non-smoking. Absolutely NO smoking is allowed during the trip!

Hotel room phones can ONLY be used for room to room calls. You may use your personal cell phones or phone cards to make long distance phone calls. In addition, hotel movie rentals are not allowed in your room.

### **PROCEDURES**

Our chaperones are skilled problem solvers. It is their responsibility to ensure that all members of their group get the most from their experience. If a minor infraction occurs, the student involved may be confined to their room for an evening.

### **DISCIPLINE PROCEDURES**

1. At first violation, the student receives a verbal warning.
2. If there is a second violation, the chaperone will call the student's parents/guardians to explain the situation.
3. If the problem is not corrected, the student may have to return home at their parents' expense. In this case, the chaperone will inform the student's parents of the travel arrangements, and the reason for action.

If a very serious or dangerous infraction occurs, the student involved may be sent home immediately at his or her parents' expense, even if it is the first violation. Chaperones are required to take firm action in the event of serious misbehavior. A student will be dismissed from the tour and return home at the expense of their parent.



## Travel Rules and Instructions:

- Parents must sign Success Contract Application and waiver when registering the student.
- Anyone who violates the Standards of the Success or breaks the law will be sent home at their parents/guardians expense.
- Students should bring money for personal snacks or souvenirs. However, you are responsible for your own money. Chaperones will not hold or carry money for student.
- Due to limited space, only one carry-on and one suitcase is allowed per student. You may carry blankets and pillows on the bus.
- If you bring electric device on the trip, LCUL will not be responsible if the device is lost, stolen or misplaced. Cell phones, iPods, iPads, laptops are the student's responsibility.
- Dress comfortably and seasonally. A Dress Code will be enforced while touring the colleges. We are asking that all students dress neatly. Business casual is recommended. NO HOLES in your blue jeans.
- Females-stomachs must be covered. No derogatory wording or images on any article of clothing and skirts must be longer than 2 inches above the knee.
- Males – no sagging pants and no derogatory wording or images on any articles of clothing.
- Chaperones will have their own rooms and will conduct nightly checks.



**Please Complete This Check List Before Turning In Your Application Packet**

**Incomplete Application Packets Will Not Be Reviewed**

- Road to Success College Tour Application 2018 (*both sides*)
- 500 Word Essay (*typed, Times New Roman 12 point font, double spaced*)
- Success Contract
- Photo/Media Release Form
- Emergency Medical Form (*both sides*)
- Community Service Log
- 2 Teacher Recommendation Forms (*current teachers*)
- School Transcripts